

BELBROUGHTON AND FAIRFIELD PARISH COUNCIL (BROMSGROVE DISTRICT)



clerk@belbroughtonandfairfield-pc.gov.uk

To Members of Belbroughton and Fairfield Parish Council

Notice is hereby given that the next meeting of the Parish Council will be held on Monday 2nd February 2026, 7.00pm at the Belbroughton Recreation Centre Meeting Room.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film, and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please see our policy on Recording at Meetings available on our website for further details.

Please note that members of public exercising their right to speak during Public Question Time may be recorded.

BUSINESS OF THE AGENDA

1. APOLOGIES

- 1.1. Council to receive apologies and to approve the reason for absence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chair. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting.

2. DECLARATIONS OF INTERESTS

- 2.1. Members are reminded that to ensure transparency and retain public confidence in the council's decisions they are required to:
 - 2.1.1. Keep their Register of Interests form up to date
 - 2.1.2. Declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and any Non-Registerable Interest (NRI) relating to items on the agenda and the nature of those interests.

3. DISPENSATIONS

- 3.1. To consider any request for dispensation from a member who may have a DPI or ODI to allow them to stay/speak in the meeting during the consideration of the item.

4. MINUTES OF THE PREVIOUS MEETING

- 4.1. To approve the minutes of the Full Council meetings held on Monday 1st December 2025

5. REPORTS – FOR INFORMATION ONLY

- 5.1. To receive Chairman’s Report

6. DISTRICT COUNCILLOR’S

- 6.1. To receive report of District Councillor’s – Cllr. May and Cllr. Nock

7. COUNTY COUNCILLOR’S

- 7.1. To receive report of County Councillor’s – Cllr. May and Cllr. Dunkley

8. POLICE UPDATE REPORT

- 8.1. Local Police update on any matters in the local area

9. FINANCE

- 9.1. Review and authorise the monthly accounts for payment
- 9.2. Financial updates and correspondence:
 - 9.2.1. External audit update.

10. PLANNING

10.1. PLANNING APPLICATIONS:

- 10.1.1. **25/01203/HYB - Land At, Bradford Lane Belbroughton** - Hybrid planning application to include a full planning application for 46 dwellings inclusive of details to confirm house types, layout, site access, drainage, and landscaping. Outline planning approval for 1 self-build plot with all matters reserved except for access. Total number of dwellings to be 47.

- 10.1.2. **25/01444/FUL** - 122 Stourbridge Road, Fairfield - Proposed 4 bed detached house.

10.2. PLANNING VALIDATIONS:

- 10.2.1. **25/01492/CPL - Spring Cottage, Third Road, Wildmoor** - Proposed single storey permitted development outbuilding to provide gym with above ground endless exercise pool, shower and toilet, hobby bench and small home records store with work desk.

10.3. PLANNING NOTIFICATIONS:

- 10.3.1. **25/01371/FUL - Mead End, Galtons Lane, Belbroughton** - Alterations to existing outbuilding – Granted.

10.4. PLANNING APPEALS:

- 10.4.1. **25/00928/FUL 81 Stourbridge Road, Fairfield** - Conversion of salon to residential accommodation in association with existing dwellinghouse at 81 Stourbridge Road and associated external alterations – Appeal.

11. BELLAMY CLOSE

- 11.1. Update on matters at Bellamy Close

12. CHRISTMAS EVENT IN BELBROUGHTON

- 12.1. To consider a Christmas Event in Belbroughton
- 12.2. Ideas for the Christmas Event

13. CONTRACTS

- 13.1. Review of Grounds maintenance contract

13.2. Review of Lengthsmans contract

14. REPORT ON COMPLAINT RECEIVED

- 14.1. Update council on complaint received
- 14.2. Approve the relevant action to complaint

15. ADMINISTRATION ASSISTANT

- 15.1. Approve the appointment of the administration assistant.
- 15.2. Approve the administration assistant to join the LGPS pension scheme

16. TO RECEIVE REPORT OF PARISH COUNCILLORS

Each councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. DATE OF NEXT MEETING – Monday 2nd March 2026, Fairfield Vill Club Room

Signed *A Burkes* _____

Alexandra Burkes, Parish Council Clerk,
Belbroughton and Fairfield Parish Council
28th January 2026